



## PUAFER005 OPERATE AS PART OF AN EMERGENCY CONTROL ORGANISATION (ECO)

This training program is designed for people who part of an emergency response team within an organisation.

The emergency response team is responsible for planning for emergencies, responding to emergencies and post emergency actions including debriefs and planning response improvements.

### Skills and Knowledge learnt include:

- Undertaking pre-emergency planning
- Taking appropriate actions in an emergency
- Assisting with post emergency activities

The training program is a “hands on” training and assessment session, with the participant moving around the training facility or around through own premises planning for an emergency, undertaking an evacuation and conducting a post evacuation debrief.

An evacuation will require a reasonable amount of walking, both indoors and outdoors, and thus sensible clothing suited for an evacuation should be worn.

To be eligible to enrol in this training program, participants must be over 18 years of age and have the support of their employer.

**Course Duration:** This course is delivered over a single day, with all training and theory assessment being delivered within that day. The participant is required to return to their workplace and obtain evidence of their competency. This evidence of competency should require no more than ten hours to accumulate and it is expected that the participant will be able to email this to their assessor within a month of the training session.

Participants are expected to bring their own pen and paper for taking any additional notes.

This unit of competency is nationally recognised and can only be delivered by a Registered Training Organisation (RTO) that complies with the governing standards of quality control and quality training and assessment.

Assessment is based on competency i.e. ability to perform tasks to a required standard. Assessment is conducted through a combination of theory paper and practical demonstration.

To enrol or inquire further, please contact us at:



T: 0428 419 579  
A: 29 Vales Rd  
MANNERING PARK, NSW 2259  
RTO ID: 2881

E: [craig@redadair.com.au](mailto:craig@redadair.com.au)  
W: [www.adair.edu.au](http://www.adair.edu.au)  
ABN: 48 010 844 612

The outcome of this training program will be a Statement of Attainment for **PUAFER005 Operate as part of an emergency control organisation.**

All training and assessment is conducted in English. We will attempt to support you with some assistance with English, such as providing verbal assessments in English, however should your needs for support or assistance exceed our skills, we will refer you to a suitable organisation to assist you further, this may be a TAFE local to your workplace or home.

Should there be another way we can assist you with ensuring that you maximise your chances of completing the course though us changing something or accommodating your needs please call our Administration Staff.

Should a participant not be successful with their first attempt at completing the course, they will be allowed another opportunity to sit and complete the course at no charge, should the participant still not have completed the course satisfactorily, they will need to make a fresh application to sit the course complete with an additional course payment.

Adair Registered Training Organisation is flexible in the format and timing of learning and assessment activities to ensure that we provide every opportunity for participants to demonstrate their skills and abilities. Should you need support or assistance beyond our skills we will refer you to a suitable organisation to assist you further.

Adair Registered Training Organisation offers support to all Participants with their learning needs. We can tailor the training and assessment program to assist people with learning issues and, to a more limited degree, personal issues.

Due to the requirements of maintaining a safe learning environment, Adair Registered Training Organisation reserves the right to withdraw any participant(s) on the grounds of safety.

Our Participant manual details our complaints and appeal procedure, our discipline policy, and our access and equity policy, including the contact for any Access and Equity issues.

**Fees and Charges:** The fees for this course are negotiated with the employer and are charged after the course has been delivered.

As such we do not offer a refund policy.

Corporate clients are offered 30 day accounts which require payment in full 30 days from completion of the course.

All Participants should note that lost statements of attainment can be replaced, the fee for this is \$55 and will require the participant to advise their name and other suitable personal details to allow us to confirm their identity.

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